

Welcome to the on-line * SSES PAC Hot Lunch Ordering System

After conducting the hot lunch program from January to June last year we have implemented a new Hot Lunch Ordering system that will make things easier for parents and for the PAC. This new system allows parents to pay using Paypal with a credit card, debit transaction, or cheque. Please note that we will not accept cash any more. Furthermore, parents will be ordering in terms (Oct-Dec, Jan-Mar & Apr-Jun), which cuts down on cost and is one less thing for parents to remember each month. The paper order form will continue to be available for the first term (Oct-Dec) as we monitor how parents like the new system and make any necessary changes. Please use cheques only with the paper order as we will not accept cash and hope to have a strictly electronic system in place for January.

We would also like to thank parents for their past and future support of the PAC lunch program as without it the program would not be the tremendous success that it is (over \$10,000 last year). Furthermore, we are seeking volunteers to assist on the food delivery days as this is always a very busy day and the more hands the better. There is a sign up board across from the office or please contact us from the information below. Finally, constructive feedback and suggestions are welcome and would be happily received at the PAC meetings where they can be discussed.

There are two steps to do the first time you want to use our new ordering system. The following is the registration step, which only has to be done once. The second step is ordering – the instructions will be provided after registration is complete. One registration needed per family. Note that after you have registered, you can then login and edit your contact information, add additional email addresses, and add/link your children.

Please register as soon as possible so we can begin our transition to the new system.

How To Register

Go to www.sses.hotlunches.net

Click on “Click Here to Register”

Access Code: SSESHL (case sensitive)

Enter your information and click on “Register Now”. Record your User ID and Password in a safe place.

Click on “Students”

Enter your Child’s name.

Use the Drop down box to select your child’s grade and teacher.

Click on “Add New”

It is also possible to access these pages from the “**PROFILE**” menu by selecting “**Manage Students**” or “**Add a Student**”. Repeat for all your children attending SSES

We will then “verify” all students. Thank you for registering as soon as possible.

How to Place a Hot Lunches Order Online

Sign into www.sses.hotlunches.net with your new User ID and Password.

On the Home screen, click on “Manage Orders”.

Select the “Order form” next to the child’s name for the Pizza Day Orders.

Enter the quantity to the right of the food item for your child.

Click on “Place Order and Proceed”.

Repeat for each child and repeat for Mexican Food Day Orders.

You can click “Print Order” for a hard copy of each order or “Print Remittance Form” to pay by cheque. Submit this form with your cheque please. If paying by credit or debit card, click on “Pay with PayPal”.

PAC Lunch Coordinators:

Allison Good: allisongood2@yahoo.ca

Denise Underwood: denisedauncey@hotmail.com